Resources for Implementing the ACCME/TMA Accreditation Criteria
Resolution of Conflicts of Interest in Regularly Scheduled Series (RSS)
(e.g., Case Conferences, Journal Clubs)

Case conferences and journal clubs may be planned with global professional practice gaps and educational needs; and objectives. Disclosure for these activities may also be streamlined to accommodate the frequency and last-minute content that is inherent in this format for CME. Following is an example of a process to accomplish disclosure and resolution of conflicts of interest:

► Designate a leader for the series.
► Inform leader of disclosure and resolution of conflict of interest responsibilities.
► Design a plan with the leader.

Example:

1. Annual or semi-annual disclosure information obtained in advance for known presenters and planners. Resolve any potential conflicts of interests noted in the disclosure information.
2. Disclose this information to all participants by means of a handout or slide at each session.
3. Ask leader to approach any new participants at a given session to obtain disclosure information. Have a plan for resolving conflicts of interest. Leader orally discloses that information to group.
4. Ask all participants to evaluate presence of commercial bias (i.e. session, monthly, or quarterly evaluation).
5. Through written attestation, leader confirms that disclosure process has been followed.